

JOIN OUR TEAM

PTP Team Leader

Procure to Pay · Shared Services Gdańsk



📍 Gdańsk · Tryton office

🏠 Hybrid work

👥 Team of 13

By joining us as a PTP Team Leader you become part of the **Eltel Group** — a Scandinavian company operating across Norway, Denmark, Sweden, Finland and Germany. From our Shared Services Center in Gdańsk (~90 specialists in finance, HR and IT) you will lead the **Procure to Pay** team for the German, Danish, Finnish and Polish markets — managing and supporting 13 engaged employees, in close cooperation with the PTP&OTC Department Manager.

YOUR TASKS

- Lead, develop and manage the PTP team — coaching, 1:1s, performance reviews
- Coordinate daily operations: task distribution, scheduling, workload & back-up
- Monitor KPIs and SLAs and analyse team performance
- Identify and manage operational risks
- Support the team on complex accounting cases and keep procedures up to date
- Drive process improvement, knowledge transfer and transitions
- Participate in recruitment and onboarding
- Lead team and operational meetings with the Country Offices

OUR WORKPLACE

- Flat structure and prompt decisions
- International, corporate environment with high standards
- Transparency and open communication
- Nordic work culture

OUR REQUIREMENTS

- University degree (finance / accounting) or accounting courses (e.g. SKwP)
- Min. 1 year as a Team Leader and at least 4 years in accounting
- English at B2 / C1 level
- Very good knowledge of MS Office, especially Excel
- Strong leadership, communication and people-management skills
- High business maturity and sense of responsibility
- Proactive attitude and positive approach to work
- SSC or international environment experience is an advantage

BENEFITS

Guaranteed yearly salary raise

Yearly bonus

Training budget

Private medical care (Medicover)

Life insurance (UNUM)

MyBenefit · Multisport

Hybrid work

Extra holiday on your birthday

Day off on Good Friday

Volunteer day

Integration budget

APPLY

Ready to lead the team?

Follow the link below to apply and join the Eltel team.



[PTP Team Leader](#)